

Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
October 24th - 7:00 PM

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00p.m.

Opening 7:01 p.m.

Flag Salute

Statement of Adequate Notice

- Victor Cioni read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Victor Cioni, Jeff Haines, Tim Shanahan, Adam Robinson, and Michael Nachbaur (7:38)
- Also Present: Melissa Hommes, Susan Turner, Joe Pinto, and Scott McDonald (7:18)

Minutes of Prior Meetings

- Jeff Haines motioned to approve the minutes from the 10/10/12 meeting with no changes. Seconded by Adam Robinson. Ayes: 4 Nays: 0 Abstain: Minutes approved, motion carried.

Audience Participation

- No one in attendance

Communications

- Joe Pinto was sworn in as a new Commissioner

Recreation Director’s Report

- The combination locks in certain areas (i.e. pool) will have the same combination for ease of use.

Report from Council Liaison

- None.

Report from Secretary

- None

Old Business

- .

New Business

- Background Check Appeals Process-Melissa is working on the wording for the disqualifying offenses/misdemeanors section. There should be a final version for the Nov meeting.
- Grandstand snack bar/ fees – Modifications to the fee resolution and ordinance for 2013 for 3rd party use of the Grandstand snack bar would reflect \$20 daily, \$80 weekly and \$200 seasonal fees with ordinance minimums and maximums set at \$5-50 daily, \$30-150 weekly and \$50-\$500 seasonally. Melissa will create a one page “contract” which will include these fees, and possibly a security deposit and approved menu phrasing. Victor motioned to have fees added to resolution and amended ordinance for the Borough Council meeting Nov 7, 2012. Adam Robinson seconded. Ayes: 4, Nays: 1, Absent: 1.

- Soccer Referee Fees- Victor motioned to have the soccer referee fees for Division 4 raised to \$45 per game and for Division 5 raised to \$40 per game. Adam Robinson seconded. Ayes: 6 Motion carried.

Sports Programs

- Swim Team – Christine Thompson will be scheduled to attend the November meeting.
- 5k – Adam will put together a preparation schedule/timeline for next year. He will also write up a summary of the event. About 25-30 online survey responses have been received. Mile markers were the biggest concern. Melissa is still waiting for information about rates for hiring off duty police next year.
- Youth Soccer – The end of season banquet will be held November 16th at Memorial School. The Soccer team is covering the cost of the banquet and the award medallions through a banquet fee.
- Field Hockey – no report
- Street Hockey – Flyers are being distributed through Taylor St. and Memorial Schools Friday, Oct, 26th. Volunteer meeting will be held at Borough Hall Mon, Nov. 12th.
- Youth Basketball – Even though Mike sent emails out to last year's older participants no 7th or 8th graders have signed up. He recommends there be no team for that age group and anyone interested be referred to neighboring towns' programs.
- Youth Baseball – 4 people attended the first meeting which was held to elect officials.
- Girls Softball – The pitching machine has been received and tested once with no problems. Jeff will test it again before 30 day return expires. The Manufacturer will give us a 5 year guarantee because our use is not considered commercial. A safety screen to be used with the pitching machine will need to be bought or built. Flyers will be sent out the 2nd or 3rd week of December for January 2013 sign-ups.
- Karate – Moving the summer session has been very successful. The new session 1 has 27 participants.
- Adult Softball – no report
- Mens Basketball – no report
- Pool – no report
- Tennis Clinic – no report
- Lacrosse Clinic – Tim recommended a 5 day clinic, 1-2 hours per day, be held for 1st – 6th grades in June as an after school activity. Tim will gather information regarding cost and guidelines and possible High School Lacrosse players volunteering their time.

Website – Changes Needed

- We now have 226 friends on Facebook.

Commission Comments

- Scott McDonald recommended that all outside Recreation equipment be moved inside or secured well because of anticipated bad weather early next week.
- Jeff-
- Adam – nothing
- Michael – welcomed Joe Pinto to the Recreation Commission
- Tim – nothing
- Victor - nothing

Recap

- Susan to provide Terry Finnegan with all of the Certificates of Participation for Soccer prior to November 12th.
- Victor to update the Website with Joe Pinto's contact information when received.

- Melissa to update the “misdemeanor” section of the Background Check appeals process to be more descriptive and to provide to Michael Nachbaur prior to November 5th so that he can hand out and explain at the coaches meeting.
- Melissa to create a simple one page “contract” for an 3rd party that wants to utilize our Grandstand Snack bar, including a refundable security deposit fee.
- Melissa to find out what our partner programs (soccer, swim team and baseball) pay for vs. what the Borough pays for so that we can have it on file. No more “handshake” agreements will be allowed by either party.
- Melissa to follow up with Youth Baseball to confirm when their season ends so we can plan for our Lacrosse clinic.
- Victor to follow up with Carol from Warren County Health Department on when the Grandstand Snack Bar needs to be re-inspected as well as whether we need to send them a food menu each year.
- Victor to look into what menu Grandstand Snack Bar needs to follow in relation to pool snack bar.
- Melissa to look into what swim team pay for vs. Recreation and draft a contract with them accordingly.
- Melissa to set up e-mail blast for Borough Winter Sports.
- Melissa to change sign in front of Borough Hall after Halloween to show info for Hockey and Basketball.

Adjournment

- Tim Shanahan motioned to adjourn the meeting at 8:23 pm, seconded by Michael Nachbaur .
Ayes: 6 Nays: 0 Motion Carried

Adjourn **8:23PM**